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# Legislative Bulletin

An Official Publication of the Hilliard City Council

**Publication Date: January 26, 2021**

**Please Note: Due to current Covid-19 Restrictions, this Bulletin will be posted to the City of Hilliard Website. Copies may be requested by emailing [dwerbrich@hilliardohio.gov](mailto:dwerbrich@hilliardohio.gov).**

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## RESOLUTIONS

*The following were passed by Hilliard City Council on January 25, 2021.*

### **21-R-06 ENACTING SECTION 149.07 OF THE CITY'S CODIFIED ORDINANCES AND ESTABLISHING A RECREATION AND PARKS ADVISORY COMMITTEE.**

**WHEREAS**, Hilliard City Council desires to create a Recreation and Parks Advisory Committee to make recommendations to City Council on various matters, including, but not limited to, the planning and development of existing parkland, recreational facilities, and trails/bikeway facilities; health, wellness and recreational programming; Community Plan updates and other related strategic plan development and/or updates, all for the betterment of the City and its residents; and

**WHEREAS**, by establishing this Advisory Committee, Council desires to place additional emphasis on and increased community input into the ongoing development of best-in-class recreation and parks facilities, services, and programming.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hilliard that:

**SECTION 1.** Section 149.07 of the Codified Ordinances of the City of Hilliard is hereby enacted.

**149.07. HILLIARD RECREATION AND PARKS ADVISORY COMMITTEE.** The Recreation and Parks Advisory Committee (RPAC) is established and shall be operated as provided herein:

- (a) **Establishment and Purpose.** There is hereby established, in and for the City, a Recreation and Parks Advisory Committee consisting of ten (10) volunteer members.
- (b) **Membership, Organization and Procedures.**
  - Appointments to the Committee shall be made by City Council. Members shall be residents of the City.
  - Membership will include:
    - o Five (5) residents, to be appointed by City Council
    - o One (1) high school student, to be appointed by City Council
    - o Two (2) City Council Members, to be appointed by the President of Council.
    - o One (1) representative of Destination Hilliard
    - o One (1) representative of the Hilliard City School District
  - All members shall be voting members.
  - The five resident members will serve two-year terms and can be re-appointed for two additional terms, but shall not serve more than 6 consecutive years.

# City of Hilliard Legislative Bulletin

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## 21-R-06 CONTINUED

- All other members will serve one-year terms and can be re-appointed for subsequent terms.
- Initial terms for the five (5) resident members, however, are as follows:
  - o Two (2) of the members each shall serve an initial term of three (3) years.
  - o Two (2) of the members each shall serve an initial term of two (2) years.
  - o One (1) member shall serve an initial term of one (1) year.
- A majority of the voting members of the Committee shall constitute a quorum.

### (c) Function.

- The Recreation and Parks Advisory Committee shall be advisory in nature. The Committee shall meet on such dates and times as it deems necessary in order to fulfill its purpose, and to meet deadlines as required by Hilliard City Council. All meetings shall be advertised as public meetings and open to the public.
  - The Recreation and Parks Advisory Committee shall elect every twelve (12) months, by majority vote, a Chair, Vice-Chair and Secretary and shall establish and adopt procedural rules (bylaws) to govern its operations. The Committee will follow Roberts Rules of Order and shall keep a record of its meetings, which are subject to public inspection and copying as may be required under the Ohio Revised Code. The records of the Committee shall be kept at City Hall.
  - The Recreation and Parks Advisory Committee shall, at times and dates determined by the City Council, provide reports and updates on its activities, initiatives and progress.
- (4) The Recreation and Parks Advisory Committee shall continue until dissolved by a majority vote of City Council.

### (d) Staff Participation.

- (1) The City Manager shall assure that the Committee is properly staffed. Staff shall assist with preparing meeting agendas and shall provide materials, presentations, recommendations, and other support as necessary and appropriate and shall do so under the ultimate direction of the City Manager.

**SECTION 2.** This Resolution is effective immediately upon its passage.

## **21-R-07 APPOINTING MEMBERS TO THE BOARD OF TRUSTEES OF THE HILLIARD COMMUNITY AUTHORITY.**

**WHEREAS**, City Council is required to appoint members Board of Trustees of the Hilliard Community Authority (the "Board"); and

**WHEREAS**, Catherine Cunningham, who was appointed to a two year term expiring on January 27, 2022, has resigned her position as a member of the Board; and

**WHEREAS**, Sarah Schregardus, Kim Toth, Matthew Callahan, and Robert Yoakum, Jr., were appointed to one year terms expiring on January 27, 2021; and

**WHEREAS**, the Administration desires to appoint Terry Steele to the Board to fill Ms. Cunningham's unexpired term; and

# City of Hilliard Legislative Bulletin

an Official Publication of the Hilliard City Council

## 21-R-07 CONTINUED

**WHEREAS**, Sarah Schregardus, Kim Toth, Matthew Callahan, and Robert Yoakum, Jr. have expressed a desire and willingness to continue to serve as Trustee and to accept a reappointment to the Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hilliard, Ohio that:

**SECTION 1.** Hilliard City Council appoints Terry Steele to the Board of Trustees of the Hilliard Community Authority for a term ending January 27, 2022.

**SECTION 2.** Hilliard City Council re-appoints the following members to the Board of Trustees of the Hilliard Community Authority, each in the position and for the term indicated beside such member's name:

Sarah Schregardus	Citizen Member	Term: January 28, 2021 – January 27, 2022
Kim Toth	Citizen Member	Term: January 28, 2021 – January 27, 2022
Matthew Callahan	Developer Member	Term: January 28, 2021 – January 27, 2022
Robert Yoakum, Jr.	Developer Member	Term: January 28, 2021 – January 27, 2022

**SECTION 3.** This Resolution is effective upon its adoption.

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## **21-R-08 ACCEPTING THE PUBLIC IMPROVEMENTS FOR THE TARLTON MEADOWS WEST SUBDIVISION, SECTION 3, PHASE 2 AND SECTION 4, PHASE 2.**

**WHEREAS**, in Ordinance No. 16-33, adopted October 24, 2016, this Council approved the Tarlton Meadows PUD ("PUD") for the Tarlton Meadows West subdivision; and

**WHEREAS**, as a requirement of the PUD, Ordinance No. 16-35, adopted November 24, 2016, authorized the City and Elliott Road, LLC, Pulte Homes of Ohio, LLC and Rockford Homes, Inc. (collectively, the "Owner" and the "Developer") to enter into a Developer's Agreement ("Agreement") which detailed the public infrastructure improvements that the Developer was to construct as part of the PUD; and

**WHEREAS**, in Resolution Nos. 20-R-38 and Resolution 20-R-39, adopted on May 11, 2020, this Council accepted by subdivision plat ("Plat") the dedication of roads and easements for the construction of public infrastructure associated with Section 3, Phase 2A, and Section 3, Phase 2B, respectively, of the PUD; and

**WHEREAS**, in Resolution Nos. 20-R-39 and Resolution 20-R-40, adopted on May 11, 2020, this Council accepted by subdivision plat ("Plat") the dedication of roads and easements for the construction of public infrastructure associated with Section 4, Phase 2A, and Section 4, Phase 2B, respectively, of the PUD; and

**WHEREAS**, the public improvements for Tarlton Meadows West, Section 3, Phase 2, and Section 4, Phase 2 as identified on the above Plats, have been found to be constructed per the plans submitted to and approved by the City Engineer for each section; and

**WHEREAS**, the City conducted a final inspection of the public improvements associated with the PUD on the date shown below; and

**WHEREAS**, per Section 1191-01 of the City's Planning and Zoning Code, the Developer has posted maintenance surety for the public improvements, and the public improvements will be maintained by the Developer until the date listed below for final acceptance and full maintenance by the City of Hilliard for each section of the PUD; and

# City of Hilliard Legislative Bulletin

an Official Publication of the Hilliard City Council

## 21-R-08 CONTINUED

<u>Public Improvements</u>	<u>Final Inspection Date</u>	<u>Final Acceptance Date</u>
Tarlton Meadows West, Section 3, Phase 2A & 2B and Section 4, Phase 2A & 2B Public Street, Storm Sewer, Sanitary Sewer, and Water Line Improvements (# P-937 & # P-938)	12/1/2020	12/1/2021

**WHEREAS**, it is in the best interest of the City of Hilliard and the public at large that the City accepts the public improvements as noted above.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hilliard, Ohio, that:

**SECTION 1.** The City of Hilliard accepts the public improvements for Section 3, Phase 2, and Section 4, Phase 2 of the Tarlton Meadows PUD as set forth in the following plans titled:

- "Tarlton Meadows West, Section 3, Phase 2A & 2B and Section 4, Phase 2A & 2B – Public Sanitary Sewer Improvements – 2020, P-937" approved by the City Engineer on April 6, 2020, which plans are on file in the office of the City Engineer and available for inspection.
- "Tarlton Meadows West, Section 3, Phase 2A & 2B and Section 4, Phase 2A & 2B – Public Street, Storm Sewer, & Water Line Improvements – 2020, P-938" approved by the City Engineer on June 8, 2020, which plans are on file in the office of the City Engineer and available for inspection.

**SECTION 2.** The City Manager, Clerk of Council and City Engineer are authorized to do all acts and to execute all instruments appropriate or necessary to carrying out the terms of accepting the public improvements as provided herein.

**SECTION 3.** This Resolution is effective upon its adoption.

## **21-R-09 PERMITTING THE CITY OF HILLIARD TO SELL MUNICIPALLY OWNED PROPERTY BY INTERNET AUCTION IN 2021.**

**WHEREAS**, Section 151.05 of the City's Codified Ordinances requires Council to adopt, each calendar year, a Resolution expressing its intent to sell property via internet auction, which shall include a description of how the auctions will be conducted, specifying the number of days for bidding, and state the general terms and conditions of sale; and

**WHEREAS**, various departments within the City utilize via this method of internet auction as it is more efficient than a live auction; and

**WHEREAS**, the Administration recommends continuing the use of PropertyRoom.com and GovDeals.com, for the sale of other items, to both be the City's contracted representatives to conduct internet auctions on its behalf.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Hilliard, Ohio, that:

# City of Hilliard Legislative Bulletin

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## **21-R-09 CONTINUED**

**SECTION 1.** The City of Hilliard is authorized to conduct internet auctions in 2021 to sell surplus municipally owned property. All items for bid shall be listed for a period of not less than 15 days, including Saturdays, Sundays and legal holidays. At its discretion, the City may list a minimum bid for any or all items.

**SECTION 2.** The City is authorized to extend the agreements with PropertyRoom.com and GovDeals.com to conduct internet auctions on its behalf.

**SECTION 3.** After adoption of this resolution, the Clerk of Council will publish, in a newspaper of general circulation, notice of the City's intent to sell unneeded, obsolete or unfit municipal property by internet auction. The notice shall include a summary of the information provided in this Resolution and shall be published at least twice, with the second notice being published anytime between the tenth and twentieth days after the first notice is published. A similar notice shall also be posted continually throughout the term of the auction in a conspicuous place in the City's administrative offices, in the office of the Clerk of Council and on the City's website. An inventory of the items to be auctioned shall be listed in each notice.

**SECTION 4.** This Resolution is effective upon its adoption.

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